

Internal Operations Memo



Date: DD ____/MM ____/YY ____

Transaction currency: (Please "✓"one): Somali shilling USD EUR GBP

Branch	
Credit A/c no.	
Credit A/c no. name	
Debit A/c no.	
Debit A/c no. name	

Amount in figures

Amount in words

Transaction details

.....



Transaction was done by:

Name | _____ Signature | _____

Transaction was approved by:

Name | _____ Signature | _____

